



Volunteer Position - Youth Programmer Assistant (Community Clubs) Licensed Group Childcare (ages 5-12) or drop-in programs (ages 10 -14)

Purpose / Objective	The volunteer will assist in providing a safe, supportive place for youth to engage in recreational, educational and social activities at one of our group childcare or drop-in programs.
Location	Volunteers will be assigned to one of the following clubs, according to their preference and our availability: Harbourside (Esquimalt) / Central Saanich (Brentwood Bay) / Millstream (Langford) / Shoreline Social Club (Shoreline Middle School)
Key Responsibilities	<ul style="list-style-type: none"> • Participate in program activities and provide support to program staff. This may include assisting with: games and recreational activities, homework support, out-trips, arts and crafts, baking, drama, playground supervision, snack-time, and other activities taking place during program time. • Assist with program planning and set-up when necessary • Assist with tasks linked to the daily running of the club • Adhere to the club rules and assist with behavior management • Develop positive relationships with program participants • The exact nature of the role will vary with each program
Qualifications	<ul style="list-style-type: none"> • 19 years old or above (unless a Boys & Girls Club Youth Leader) • Passion for working with children and youth (experience an asset) • Enthusiastic and committed person who is a positive role model to program participants • As part of the application process you will be asked to complete a criminal record check and supply two references. • Volunteers at Harbourside and Millstream Clubs will need an enhanced criminal record check and a medical note stating mentally and physically fit to volunteer with children.
Time Commitment	<ul style="list-style-type: none"> • Flexible • 2 hours minimum per week • Six month commitment preferred
Training / Support provided	<ul style="list-style-type: none"> • Program specific orientation • Access to in-house training such as First Aid and Food Safe, as offered • On-going supervision and support from Program Coordinator and Volunteer Coordinator
Benefits	<ul style="list-style-type: none"> • Develop skills and experience in the field of child and youth care • Experience personal growth, learning and rewards • Be part of a positive change in your community • Volunteer appreciation program
Supervisor	The volunteer will be supervised by the coordinator of the program in which they are placed
Application	Fill in the online application form at: http://www.bgcvic.org/get-involved/volunteer/register-to-volunteer/
Contact	Sarah Hancock – Volunteer Coordinator Phone: (250) 384-9133 ext. 215 Email: shancock@bgcvic.org